The Annual Quality Assurance Report (AQAR) of the IQAC
NIMAPARA COLLEGE (AUTONOMOUS),
NIMAPARA
AQAR FOR THE YEAR 2018-19
Part – A

1. Details of the Institution

1.1	Name of the Institution	Nimapara College (Autonomous)

1.2	Address Line1	At- Nimapara
	Address Line2	P.O . –Nimapara
	City/Town	Nimapara
	State	Odisha
	Pin Code	752106
	Institution e-mail address	nimaparacollege@gmail.com
	Contact Nos.	06758-250225
	Name of the Head of the Institution:	Prof Rajkishore Rath
	Tel. No. with STD Code:	06758-250225
	Mobile:	9178172054
	Name of the IQAC Co-ordinator:	Prof. J.P Sabut
	Mobile:	9938746224
	IQAC e-mail address:	aqarnimaparacollege1963@gmail.com

1.3	**NAAC Track ID** *(For ex. MHCOGN18879)*	ORCOXX12490

1.4	**NAAC Executive Committee No. &Date:** *(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*	EC /37/47 DT.21.09.2005

1.5	Website address:	www.nimaparacollege.org.in
	Web-link of the AQAR:	http://nimaparacollege.org.in/AQAR/18-19/AQAR18_19.PDF
	For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc	

1.6   Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77.75	2005	5 yeas
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7	Date of Establishment of IQAC : (DD/MM/YYYY)	15/09/2012

1.8	AQAR for the year *(for example2010-11)*	2018-19

1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

Not applicable as this is the first report which is being submitted after NAAC Reaccreditation.

i.   AQAR_2016-17 submitted to NAAC on 29- 03-2018
ii.   AQAR_____(DD/MM/YYYY)
iii. AQAR_____(DD/MM/YYYY)
iv.   AQAR_____(DD/MM/YYYY)

1.10   Institutional Status

University	State		Central		Deemed		Private	

Affiliated College	Yes	✓	No	

Constituent College	Yes		No	

Autonomous college of UGC	Yes	✓	No	

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes		No	

Type of Institution

Co-education	✓	Men		Women	
Urban	✓	Rural		Tribal	

Financial Status

Grant-in-aid	✓	✓	UGC 2(f)	✓	UGC 12B	✓
Grant-in-aid + Self Financing			Totally Self-financing			

1.11   Type of Faculty/Programme

Arts	✓	Science	✓	Commerce	✓	Law		PEI (Phys Edu)	
TEI (Edu)		Engineering		Health Science		Management			
Others (Specify)		Self-Financing - IFF							

1.12   Name of the Affiliating University
(for the Colleges)

> UTKAL UNIVERSITY

1.13   Special status conferred by Central/ State Government—UGC
Autonomy by State/Central Govt. / University | ✓ **(State)** |

University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1	No. of Teachers	08
2.2	No. of Administrative/Technical staff	01
2.3	No. of students	00
2.4	No. of Management representatives	01
2.5	No. of Alumni	01
2.6	No. of any other stakeholder and community representatives	00
2.7	No. of Employers/ Industrialists	00
2.8	No. of other External Experts	00
2.9	Total No. of members	11
2.10	No. of IQAC meetings held	04

2.11   No. of meetings with various stakeholders:

No.	02	Faculty	01		
Non-Teaching Staff	01	Alumni	-	Others	-

2.12   Has IQAC received any funding from UGC during the year?

Yes		No	✓

If yes, mention the amount |

2.13   Seminars and Conferences (only quality related)

   i.   No. of Seminars/Conferences/ **Workshops**/Symposia organized by the IQAC

Total Nos		International		National		State		Institution Level	01
ii.	Themes	Progress of Question Bank as per CBCS pattern(subject wise)							

2.14   Significant Activities and contributions made by IQAC

The IQAC plays a significant role in bringing about a quality work culture in the institution by ensuring clarity and focus in the institutional functioning. It has also ensured enhancement and coordination among various activities of the institution and has institutionalized good practices like holding of inter-disciplinary seminars and conducting programme likes "**Swachch Bharat Abhiyan**". The IQAC invites different organization to collaborate with the institution to conduct different motivational programme like "Gender Sensitization" programme, Interdisciplinary Seminars on different topics. Awareness programme like on banning plastic has been a great move by the institution towards saving the environment. The IQAC takes huge effort to organize educational programmes those available to it. IQAC has proved to be an integral part in the developmental process of the institution.

2.15   Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Completion of process of Renewal of Autonomy.	Renewal of UGC autonomy is in process.
Getting NAAC reaccreditation-Cycle-2	Re-accreditation from NAAC is in process.
Completion of the process of total automation of the College Library.	Library automation work is in progress.
Introduction of Choice Based Credit System (CBCS) as are formation of Examination system.	Choice Based Credit System (CBCS) has been already introduced since 2015-16.
Construction of Heritage Building.	Completed and ready for operation.
Up-gradation of the existing Laboratories in terms of enrichment of infrastructure and equipment.	Existing Laboratories have since been enriched and the New Central Computer Laboratory has been equipped with 30 WI-fie system.
Encourage faculty members to undertake research projects and consultancy activities.	The faculty members are being motivated to take up projects and consultancy with funding from UGC and other agencies. In the meantime many teachers have submitted proposals to different agencies for research projects.
Invite persons of repute for Extramural Lecturers.	The following persons of repute have delivered Extramural Lecturers during the year: 1. Prof.Byomkesh Tripathy,Prof. in History,Indira Gandhi National Tribal Univeristy,Madhya Pradesh 2. Dr.Arun Malik,Superintending Archaeologist, Archaeological Survey of India, Bhubaneswar Circle
Strengthening the career counseling and guidance cell for students to expand their knowledge to enter in to professional courses in reputed institutes, both in India and abroad.	Online career counseling for commerce students of the college has been taken up as a pilot project.About200 students are in the system to get updated information about carrier prospects available in reputed institute both in India and abroad.
Streamlining assessment procedure of Teachers by the students and other stakeholders.	A Feedback system for assessments of teachers by students and others has been devised and process is on to analyze them.
Involving Alumni and Parent-Teacher association for sustainable & long-term development of the college.	The alumni of the College are meeting at regular interval of time. A committee has been constituted to coordinate the processes. In the meantime, quite a few alumni of the College have extended different helps for sustainable and long term development of the college. In fact, the entire cost of cleaning the campus are being borne by one of the alumni. Further, some old faculties and alma mates have donated seed capital for different awards(out of its interest).

Exploring possibilities for academic exchange programmes between Universities/Colleges of repute, both inside and outside the state.	On the matters of collaboration with other institute, academic exchange programs and generating funds through consultancy not much could have been done so far. However, emphasis is being given for achieving these targets in next sessions.
Increasing the enrolment of students in NCC, NSS and Youth Red Cross wing of the college and make them more vibrant to undertake extensive pro-poor outreach activities.	Enrollment in NCC(Boys& Girls),NSS(Boys& Girls) and YRC has been increased after counseling within the limit of sanction.

* Attach the Academic Calendar of the year as Annexure.

2.16   Whether the AQAR was placed in statutory body

Yes	✓	No	

Management	✓	Syndicate		Any other body (Academic Council)	✓

Provide the details of the action taken

All the members and HODs approved the AQAR 2018-19 and the plans meant for the session 2019-20.

Part – B

Criterion – I

Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value-added / Career Oriented programmes
PhD				
PG	03			
UG	03	NIL	01	01
PG Diploma				
Advanced Diploma				
Certificate				
Others				
Total	06	NIL	01	

Interdisciplinary				
Innovative				

1.2   i.   Flexibility of the Curriculum: CBCS
       ii.   Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

1.3   Feedback from stakeholders* (*On all aspects*)

Alumni		Parents		Employees	✓	Students	✓

Mode of feedback :

Online		Manual	✓	Co-operating schools (for PEI)	

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are updated every year by the Boards of Studies of each Department. The regulations relevant to the syllabus and evaluation are modified by resolutions of Boards of Studies and Academic Council.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II
Teaching, Learning and Evaluation

2.1   Total No. of Regular faculty

Total	Lecturer	Sr. Lecturer	Reader	Others(Demonstrator)
82	12	26	11-UGC /19-STATE	14

2.2   No. of permanent faculty with Ph.D. **-25**

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Total Recruited	Total Vacant
07	06

2.42.4

No. of Guest	Visiting faculty	Temporary faculty
07	2	07

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshops		05	10
Presented papers			
Resource Persons		02	02

2.6   Innovative processes adopted by the institution in Teaching and Learning:

> Innovative process adopted in the institution includes class room teaching through PPT, simulated teaching using MAT Lab, blended technology using MAT Lab, Computer Application and Business through well facilitated Computer Lab, use of LCD projector in addition to seminar, problem solving method, group discussion, extra mural lectures and distribution of culturally modulated study materials to students.

2.7   Total No. of actual teaching days during this academic year –**204 days**

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

a.   Continuous evaluation-mid semester followed by end semester examinations.

b.   Provision of Back/Improvement examination for failed students and poor performers.

c.   Provision for Re-addition as redresses mechanism.

d.   Under CBCS pattern, 20 marks reserved for short questions (10 marks reserved for short-questions in practical subjects).

e.   Provision for Online form fill-up for the end semester examinations.

f.   Provision for downloading the Admit card of end semester examination results.

g.   Online publication of results and provision for downloading the mark sheet of each semester.

h.   Online grievance management for the examination process.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

69	18	19

2.10 Average percentage of attendance of students–**83.59%**

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts (UG)	Session is continuing					
Science (UG)	Session is continuing					
Com(UG)	Session is continuing					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC contributes to the teaching learning process by encouraging the faculty members to undertake minor research projects to improve their quality and efficiency, helping students in writing dissertations and to present papers in departmental seminars. Career Counseling lectures series, interdisciplinary seminars talks on various topics have been a major move of IQAC to acquaint students to various aspects to learning process. Periodical review of evaluation pattern, status of laboratories, published faculties and students responses to curricular and extracurricular programmes ensures the all round development in the field of teaching learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC –Faculty Improvement Programme	01
HRD programmes	02
Orientation programmes	08
Faculty exchange programme	02
Staff training conducted by the university	01
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	30
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	49	00	0	0
Technical Staff	07	0	0	0

Criterion – III
Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has sensitized Heads of all departments in different meetings to apply for major research projects and minor research projects. The teachers are also encouraged to undertake various research activities.

3.2 Details regarding major projects -

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	11	02
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range		Average		h-index		Nos. in SCOPUS	

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2018-19	Nimapara Autonomous College	100000.00	100000.00
Students research projects*(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published

i) With ISBN No.	01	Chapters in Edited Books	01

ii) Without ISBN No.	

3.8 No. of University Departments receiving funds from

UGC-SAP		CAS		DST-FIST	

DPE			DBT Scheme/funds	

3.9   For colleges

Autonomy	Nil	CPE	Nil	DBT Star Scheme	Nil
INSPIRE	Nil	CE	Nil	Any Other (specify)	Nil

3.10   Revenue generated through consultancy **-**

3.11   No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number					10
Sponsoring agencies					Institution

3.12   No. of faculty served as experts, chairpersons or resource persons -**16**

3.13   No. of collaborations:

International		National		Any other	P G Deptt.s of Utkal University

3.14   No. of linkages created during this year**-**

3.15   Total budget for research for current year in lakhs :
        From Funding agency [   ]   From Management of College [   ]
        Total [   ]

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17   No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
02				04(Ph.D.)		

3.18   No. of faculty from the Institution who are Ph. D. Guides [   ]

         and students registered under them [   ]

3.19   No. of Ph.D. awarded by faculty from the Institution **-**

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF		SRF		Project Fellows		Any other	

3.21   No. of students Participated in NSS events:
        University level [24]   State level [02]

National level	NIL	International level	NIL

3.22   No. of students participated in NCC events:

University level	05	State level	35
National level	27	International level	NIL

3.23   No. of Awards won in NSS:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.24   No. of Awards won in NCC:

University level	NIL	State level	01
National level	01	International level	NIL

3.25   No. of Extension activities organized

University forum	Nil	College forum	02

NCC	03	NSS	02	Any other	

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

> Youth Red Cross(YRC) and Red Ribbon Club of the College are actively functioning under the guidance of Prof. R.N. Padhi and Prof. S.K.Mohanty. The College has been declared as the Nodal College for Nimapara Region by the state branch. The YRC has volunteered in health and sanitation programme blood donation camps and special service camps during car festival and natural calamities. They have participated in Road safety work State Govt. Social Programmes: National Youth Day, World AIDS Day, "*Swachha Bharat Aviyan*", Rally on Dengue Awareness, Plantation, World Environment Day and many other activities. NSS unit of the College has successful undertaken the plantation programme both inside and outside the college campus. The NCC(Army Wing) cadets have earned reputation of best performance in Regional parade and are honoured with shields and cup for last for three years consecutively. Manoj Ku. Behera an Ex NCC cadet of this college has been matryed in the Pulwama attack.

Criterion – IV
Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	705672 sqft.			
Class rooms	34			
Laboratories	14			
Seminar Halls	02	01	C.D.F	
No. of important equipment purchased (≥1-0 lakh) during the current year.	600000		State label	
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs5,00329/-	Govt. of Odisha	
Others		Rs		

4.2   Computerization of administration and library

> Information like notics,all activities related to examination, library are uploaded in the college website. Income tax calculations of employees are computerized. Automation of College Library is completed. The students and Faculties are able to easy access to information regarding availability of books. The books are being bar coded in process. Admit cards, Mark sheets, certificates and other students' information are generated by use of software in the Examination Section. Credit computation, tabulation of marks and compilation of results of each end semester are computerized and made online. Using Student Login, each student is able to get information instantly from the website of various facilities being provided by the college such as Admit card, Form fill-up, Mark sheet, Exam result, Timetable, Syllabus etc .Office Automation is completed, Online Fee Collection is in process, Document Management is in Process.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18032		993	1,55,090/	19025	
Reference Books	21160		05	1,250/-	21165	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Seminar Books	5770		125	1,06274/	5895	
Others (specify)						

4.4   Technology up gradation (overall)

	Total Computers	No. of Computers in Computer Labs	Internet	Browsing Centres	No. of Computer in Computer Centers	No. of Computer in Office	No. of Computer in Departments	No. of Computer in Others places
Existing		30	College is Wi-Fi enabled		07	12	05	06
Added	41					08		03
Total	71	30			07	20	05	09

4.5   Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

> Wi-Fi has been provided to teachers and students. Results and notices are uploaded regularly in the College Website. Admissions are taking place through SAMS monitored by OCAC (Odisha Computer Application Center). Fee collection is in process where students fees of different heads are to be collected in digital mode and DCR (Daily Collection Register) report to be generated daily. Training on office automation software, Library automation software has been given to the administrative staff by IT experts.

4.6   Amount spent on maintenance in Lakhs :

ICT	Rs 7,200/-
Campus Infrastructure and facilities	Rs7,25,000/-
Equipments	Rs4,50,000/-
Others	Rs60,000/-
Total	Rs1,266,660/-

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC keeps track of academic activities of the departments. IQAC conducts induction
> programme to make students aware of facilities available to the students like bank,
> canteen, post office, college library etc.. IQAC encourages students to join YRC, NCC, NSS.
> The cell monitors updating of relevant information /notices on the college
> Website.

5.2 Efforts made by the institution for tracking the progression

> IQAC conducts HOD meetings to take stock of progress of students. Progress Registers are
> maintained in the departments. Parent-Teacher meeting, Proctorial classes, Language lab
> classes, Tutorial classes, conduct of regular unit tests are some of the steps in the direction

5.3 a. Total Number of students

UG	PG	Ph. D.	Others
28	NIL	NIL	

b. No. of students outside the state

Nil	Nil

c. No. of international students

Nil	Nil

Men	No	%
	1640	

Women	No	%
	1237	

Last Year (2016-17)						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
895	550	17	1400	15	2877						

Demand ratio 1 : 12   Dropout 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Remedial classes and doubt clearing classes are regularly arranged for better learning
> process. Extra classes are arranged for final year students to qualify in various entrance
> examinations. Soft skill enhancement is done in the language lab.
>
> No. of students beneficiaries   465

5.5 No. of students qualified in these examinations

NET   Nil   SET/SLET   Nil   GATE   Nil   CAT   Nil

IAS/IPS etc.   Nil   State PSC   Nil   UPSC   Nil   Others   09

5.6   Details of student counseling and career guidance

A number of career counseling programme constantly organized to motivate students to different aspects of learning. Students in large number have participated in the programme.

No. of students benefited

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	42	09	59

5.8   Details of gender sensitization programmes

Seminar on women empowerment have been conducted by sextual Harassment Cell of the college on the eve of 'Women' day on the topic "Necessity of Financial Liberation for women". The meeting was presided over by the Principal and Prof. P. Rajguru delivered a motivational talk and Prof. J. Samal and Prof. B.P. Nayak gave their valuable insights on the topic.

5.9   Students Activities

5.9.1   No. of students participated in Sports, Games and other events
State/ University level 09   National level 05   International level
No. of students participated in cultural events
State/ University level Nil   National level Nil   International level Nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events
Sports :
State/ University level   National level   International level
Cultural:
State/ University level   National level   International level

5.10   Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	429	94,800
Financial support from government	939	23,46,400
Financial support from other sources	12	22000
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organized / initiatives
Fairs :

State/ University level [   ] National level [   ] International level [   ]
Exhibition:
State/ University level [03] National level [   ] International level [   ]

5.12 No. of social initiatives undertaken by the students [04]

5.13 Major grievances of students (if any) redressed:
Grievances of students are mostly on
i) Academic related matters
ii) Examination related matters
iii) Scholarship, application and e-submission
iv) Hostel accommodations
which are duly considered and redressed to the best of their satisfaction.

Criterion – VI
Governance, Leadership and Management

6.1 **State the Vision and Mission of the institution**

> **Vision** – TO BUILD A NATIONALLY RECOGNISED EDUCATIONAL CENTRE BY TRANSFORMING INDIVIDUALS THROUGH EDUCATION AND VALUES.
>
> **Mission**–OUR MISSION IS TO FOSTER HOLISTIC DEVELOPMENT THROUGH
> - Shaping students academically employable, morally upright and socially responsible
> - Strengthening staffs ethically strong
> - Setting stakeholders to be socially committed

6.2 **Does the Institution has a management Information System**

> Yes. For admission students depend on Students Academic Management System (SAMS). In the library there is a Library management system to access books, issue books, return books, reserve books, student transaction reports, book issue report, book return report and defaulter list. Accounts staff depends on accounts software for fees collection, DCR maintenance, and document management(CAPA) to fulfill their needs. The examination section uses the software (Academia)to manage examination systems on-line starting from students' enrolment to issue of mark-sheets and provisional certificates.

6.3 **Quality improvement strategies adopted by the institution for each of the following:**
6.3.1 Curriculum Development

> CBCS Course has been implemented. Boards of Studies of different departments are convened every year to update the syllabi. Academic Council ratifies the resolution of the boards.

6.3.2 Teaching and Learning

> Maintenance of lesion plan and progress Register is done by the depts. On regular basis Departmental seminars, ICT enabled seminars and inter disciplinary seminars besides regular classes are being held regularly. Lesson Plans and Progress Register are updated in all the departments regularly. Experts are invited for inter face in different departments. Laguage Lab of the college helps in imparting soft skill.

6.3.3 Examination and Evaluation

> a. Continuous evaluation-mid semester followed by semester end examination.
> b. Provision of Back/Improvement examination for failed students and poor performers.

c. Re-addition, Photocopy of answer sheet (w.e.f. April, 2017) as Redressal mechanism.
d. Coding, Q.P. setting by external examiner and Evaluation done by external examiner only to maintain confidentiality.
e. Under CBCS pattern, 20 marks reserved from short questions for non-practical subjects and 10 marks reserved for short questions for practical subjects.

6.3.4 Research and Development

Since most of the Department are undergraduate departments Research work is limitedto project works done by students under supervision of teachers. However, teachers are pursuing their research being registered for Ph.D. Students are motivated to present papers in State Level Seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation work of library is under progress. There is a Language Laboratory for soft skills development of the students and there are computer labs run under the Department of Physics and Mathematics. A new Computer lab has been established.

6.3.6 Human Resource Management

Admission is done through SAMS (Students Academic Management System) monitored by the Government of Odisha. The system generates the data base of students.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment are done at the government level through SSB. Guest Faculty are engaged through selection by relevant committees formed by the College.

6.3.8 Industry Interaction / Collaboration

District Industry officer and employment officer are being consulted y the IQAC for industrial interaction.

6.3.9 Admission of Students

Admission of students are done thorough SAMS (Student Academic Management System) monitored centrally by Department of Higher Education, Govt. of Odisha.

6.4 Welfare schemes for

Teaching	Cooperative store
Non Teaching	Cooperative store
Students	Scholarships like senior Merit scholarship, Senior merit-cum-Poverty scholarship for SC/ST students, Scholarship for children of freedom fighter, National Loan scholarship, scholarship for physically handicapped children, *Prerana* and *Medhabrutti* are provided. SSG/Students Aid Fund offers financial support to the poor and meritorious students. Scholarship for meritorious students are also provided by corporate sectors like Take Mahindra, LIC and State Bank of India etc.

6.5 Total corpus fund generated   Rs.1,11,04,518.00/- (Fixed Deposits)

6.6 Whether annual financial audit has been done

Yes	✓	No	

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.8   Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes		No	45 days

For PG Programmes	Yes		No	

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

> a) Introduced Photocopy of the answer sheet for the students on demand w.e.f. the examination conducted from April 2017.
> b) Efforts are being made to complete evaluation of all examination simultaneously and declaration of results in time(within 30 days).
> c) Availability of on-line facilities for examination activities.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The autonomy of the college is to be renewed in 2017-18 with the help of Utkal University. The College had applied for academic audit to be conducted by Utkal University headed by the Vice Chancellor prior to the extension of autonomy.

6.11   Activities and support from the Alumni Association

> The subject wise alumni of the College are meeting at a regular interval of time. A committee has been constituted to coordinate the process. In the meantime, quite a few alumni of the college have extended different helps for sustainable and long term development of the College. The entire costs of cleaning the campus are being borne by one of the alumni. Plantation programme has been undertaken by the Alumni association. The Association conducts different competitions among the students and awards the winners every year.

6.12   Activities and support from the Parent – Teacher Association

> Though there is no formal parent-teacher association there has been number of meetings in which parents have suggested measures for improvement of educational ambiance of the college pertaining to students' attendance in the class and keeping the campus clean. They have emphasized on molding the behavior and attitude of students to become good citizens. Feedback from the parents have been collected regarding the college activities.

6.13   Development programmes for support staff

> Co-operative society has been initiated for the support staff. They have been given college quarters. The staff are entitled to borrow books from library. The co-operative society will have facility for non-teaching staff to get credit at a low rate of interest.

6.14   Initiatives taken by the institution to make the campus eco-friendly

> Environment Studies have been a component of syllabus in AECC for students. Regular cleanliness drive and plantation programme in the campus are regular features. Conservation of electricity is given importance. "Swachha Bharat Abhiyan" has been undertaken. Students are encouraged to use e-facilities, go for green transaction and avoid using papers.

Criterion – VII
Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Soft Skill Development and Inter-disciplinary curriculum as innovative programs by different departments.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Library automation work which is in progress has to be completed by December, 2018
- On introduction of PG. Courses, the proposal was duly forwarded to the Govt. of Odisha, but Govt. did not grant necessary permission. Efforts are on to get permission in this regard.
- A New Central Computer Laboratory has become operational using college developing funds of UGC. Thirty systems for computer lab have been procured.
- The faculty members are being motivated to take up projects and consultancy with funding from UGC and other agencies.
- An online career counseling for science students of the college has been taken up.
- The College authorities are keeping in touch with Alumni Association seeking cooperation for sustainable and long term development of the college.
- Efforts are being made to have more students enrolment to opt for NCC as an elective subject.

7.3   Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **i.**   Increased participation in outreach activities involving social problems and issues.
> ii.All categories of employees have been issued institutional identity cards.
> iii.Arranging common lunch for students and teachers on the eve of college foundation day and students' annual day to strengthen students' fraternity.

7.4   Contribution to environmental awareness / protection

> Environment Studies have been a component of course in AECC for students. Regular cleanliness drive in the campus and plantation programme is a regular feature by NSS volunteers under "*Swachha BharatAbhiyan*". Conservation of electricity is given importanceand has been undertaken at the time of replacing electrical fittings. Students are encouraged to use e-facilities, go for green transaction and avoid using papers.

7.5   Whether environmental audit was conducted?

Yes		No	✓

7.6   Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Institutional Strengths	- Situated in the heart of the so-called Golden Triangle in the tourist map of India, equidistant to the famous Sun Temple (Konark),The State capital (Bhubaneswar) and The Lord Jagannath Temple (Puri) - The first non Govt. College in Puri District to obtain NAAC (B+) Accreditation and Autonomous Status. - Degree syllabus in college is the same as those in other autonomous colleges in the state from the year 2015 onwards (in CBCS pattern). In previous year our syllabi were on par with other autonomous colleges of Utkal University. - Sahitya Akademi Award winners, poets, scientist and Educationists of All India fame come to institution regularly for interaction with and encouragement to students. - Vibrant NCC and NSS wing of the institution render remarkable extension activities and discharge social responsibilities. - The Dept. of Physics has consistently produced toppers of Utkal University for consecutively five years. - There are a number of vibrant, well qualified and energetic faculties.

	• The college has a well-equipped, full-fledged library.
Weaknesses	• Narrow connecting road measuring 20 ft. wide and a length of 2 k.m (approximately) from Pipili- Konark Highway to Nimapara College. • Students with poor intake level both in aggregate and in language (oral & written). • Impropotionate growth of infrastructure
Opportunities	• Pass-out students have access to go in for higher studies in their choicest subject/field in any institution of All India status located at Bhubaneswar, which is only 35 kms away from Nimapara. Students passing out from this institution can take admission in Utkal University, OUAT, IIT, AIIMS, NISER and other such institution. Last year 3 nos. of students of this institution have been successfully qualified in IIT Entrance Examination. • There is ample opportunity for History students and archaeology specialists to study temple art at Konark, Puri and Bhubaneswar and numerous other temples located within 30 kms.radius of Nimapara.
Challenges	• To promote civil and academic infrastructures for coping with the rising local demand for more seats in all the three streams. • To impart the necessary skills and adequate incentive in the students (of rural backgroundwith limited exposure) and to make them employable.

8. Plans of institution for next year

1. Vibrating students 'counseling cell.
2. Parents teachers meeting at least two in a year
3. Compilation of Question Banks (subject wise) as per CBCS Syllabus.
4. Prepare of skill based short term certificate courses for staff and students under computer literacy programme.
5. Strengthening Remedial classes for disadvantaged group.
6. Identification of new sources of funding for various activities of College.
7. On line feedback system for Assessment of Teachers by students.
8. Automation of accounts for smooth management of finance.
9. Organization of Regular Parent Teacher meeting & Alumni meeting for improving stakeholder involvement.
10. Organizing awareness programs on gender sensitization by the sexual harassment cell.
11. Opening of PG in Mathematics and Chemistry
12. Construction of additional classroom building.
13. Construction of Auditorium.
14. NAAC reaccreditation.
15. SC & ST Ladies Hostel of 100 capacity.