

NOTICE

Notice-141/23

Dt-14-09-2023

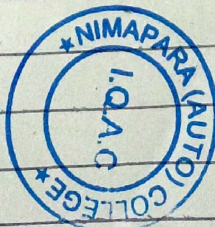
A meeting of Internal Quality Assurance Cell (IQAC) of Nimapara (Auto) College, Nimapara, will be held at 10.00 Am On 16-09-2023, Saturday at IQAC Cell, Nimapara Autonomous College.

AGENDA

1. Action Taken Report on proposals of IQAC Meeting 2022-23.
2. IQAC Year Plan for academic year 2023-24.
3. Evaluation of Feedback from students.
4. Issues for discussion:-
 - (i) Field study.
 - (ii) Organization of ^{National &} International Seminar.
 - (iii) AQAR preparation for academic year 2022-23.
 - (iv) Conduct of Academic and Administrative Audit.
 - (v) Conduct of Green, Energy and Environment Audit.
 - (vi) Fixation of Academic Calendar.
 - (vii) Miscellaneous issues on permission of Chairman.

Ratanain
14.9.23

Co-ordinator
IQAC



Bijour
15.9.23
CHAIRMAN
IQAC

Members of IQAC

- (1) Shri Ambika Prasad Sarangi
- (2) Smt. Swapnasani Mishra
- (3) Miss. Kalyana Das
- (4) Miss. Sripika Maharana
- (5) Miss. Priyadarshini Muni
- (6) Shri Sandeep Ku. Patra
- (7) Rtd. Prof. L. D. Pandya, Ex-Principal & Co-Member.
- (8) Dr. Benudhar Senapati, Social Worker
- (9) Sri. Maheswar Rout, Industrialist
- (10) Dr. Pravat Ku. Padhi, F100, Chemistry
- (11) Sri. Pradeep Ku. Dash, HOD, Zoology
- (12) Miss. Astha Mishra (Zoology) - Student.
- (13) Mr. Rabi Shankar Nayak (Education) Student.

[Signature] 14-9-23
S. Mishra

[Signature] 14-9-23
Sripika

[Signature] 14-9-23
P. Muni

[Signature] 14-09-23
C. M.

[Signature] 14-09-23
L. D. Pandya

[Signature]

[Signature] 14/9/23

[Signature] 14/9/23
Astha Mishra

[Signature] 14.09.23

(14)



Minutes of meeting. Date-16.9.23.

ACTION PLAN 2023-24

Agenda-I.

Documentation of QAAC events.

The team discussed the need to design a software/ format for efficient documentation of QAAC/ NAAC events. Immediate implementation was emphasized to streamline the process.

2- Promoting Research Opportunities:-

Faculty members were encouraged to actively engaged in research and participate in Publications, seminars and workshops to enhance academic growth.

3. Strengthening Innovation and incubation:

The establishment of an incubation cell was discussed to promote innovation and Provide a Platform for nurturing entrepreneurial ideas.

4. Orientation and training -

Stakeholders including students, faculty and office staff will undergo orientation and training programmes to enhance their skills and knowledge.

5. Implementation of Feedback Mechanism -

A comprehensive feedback mechanism will be implemented to collect and analyse feedback from students, Parents, faculty and alumni.

6. Promoting Green initiatives -

Various green initiatives such as Solar energy, use of rain water harvesting, solid waste management, non-vehicular day and tree planting campaigns will be promoted.

the Science Research Laboratory, Natural History Museum, Regional Research Laboratory, IMMT, ILS etc.

12. Value added courses:

Each department will introduce Value-added courses to enhance students Subject-oriented knowledge and skills.

13. Skill development Training:

Skill development Training Programmes will be introduced in each department to enhance students employability skills.

14. Final year Project Participation:

Final year students will be encouraged to participate in innovative project work to enhance their Practical skills.

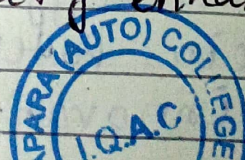
The student representatives suggested to introduce field visits and more innovative Project works for the students.

15. Departmental Alumni Registration:

A systematic registration of departmental alumni will be initiated.

The meeting concluded with a commitment to implement the discussed action plan effectively during the academic year 2023-24.

Lastly, on behalf of the IQAC Team, Miss Silpika Moharana extend her heartfelt gratitude for all the active participants of IQAC meeting for the 23-24 session. She also told that the insightful contributions, dedication and valuable suggestions of the members have been instrumental in shaping our institution's quality enhancement endeavours.



Minutes of the Meeting.

16/09/2023

The first meeting of IQAC was held on 16th September 2022, at 10.00 am, IQAC.

Members Present

Signature

- (1) Prof. Purnima Rajguru (Chairperson) Dr. Purnima Rajguru
16.9.23
- (2) Dr. Nandini Pattnaik Co-ordinator, IQAC Nandini Pattnaik
16.9.23
- (3) Shri. Ambika Prasad Sarangi Ambika Prasad Sarangi
16.9.23
- (4) Smt. Swapnarani Mishra Swapnarani Mishra
16.9.23
- (5) Miss Karuna Das Karuna Das
16.9.23
- (6) Miss Shipika Maharana Shipika Maharana
16.9.23
- (7) Miss Priyadarshini Muni P. Muni
16/9/23
- (8) Shri Sandeep K. Patra Sandeep K. Patra
16.09.23
- (9) Retd. Prof. L.D. Panda, Ex-Principal & CIO Member L.D. Panda
16-9-2023
- (10) Dr. Benukhari Senapati, Social Worker Benukhari Senapati
16/9/23
- (11) S. Maheswar Rout, Industrialist Maheswar Rout
16/9/23
- (12) Dr. Prevat K. Padhi, HOD, Chemistry Prevat K. Padhi
16.9.23
- (13) Shri. Pradeep K. Dash, HOD, Zoology Pradeep K. Dash
(Adm. Bureau)
- (14) Dr. Rabindranath Padhi, HOD, Botany Rabindranath Padhi
(Adm. Bureau)
- (15) S. Chandramani Sahoo, HOD, Mathematics Chandramani Sahoo
(Acct. Bureau)
- (16) Miss Astha Mishra (Zoology) Student Astha Mishra
16/9/23
- (17) Mr. Ravi Shankar Nayak (Education) Student Ravi Shankar Nayak
16.09.23

NOTICE

DT. 30.10.2023

Sub — Notice for the 2nd GQAC Meeting

All members of the Internal Quality Assurance Cell (GQAC) are hereby informed that the 2nd meeting of the GQAC for the academic session 2023-24 will be held as per the following details:

Date — 1st November, 2023

Time — 11 a.m

Venue — Principal's Chamber, Nimaparra Autonomous College.

GQAC Co-ordinator.

Agenda

1. Confirmation of minutes from the previous GQAC meeting.
2. Discussion on external academic audit.
3. Introducing value added courses in the curriculum.
4. Preparation for observation of National education day.
5. Strategies for enhancing student engagement and conducting study tours.
6. Review of the ongoing and AQAR for the session 22-23.
7. Planning for Diamond Jubilee celebration of the college.
8. Any other matters with the permission of the chair.

Members Present.

1. Prof. Puspita Rajguru, chairperson. *Diguna*
2. Dr. Nandini Pattnaik, Co-ordinator. *Pattnaik*
(Zoology)
3. Smt. Swapnarani Mishra (Edo) Dy. Co-ordinator *Smith*
4. Sni. Ambika Prasad Sarangi, Phy. *Sarangi*
5. Miss. Kalpana Das, Bot.
6. Miss. Silpika Maharana, Geo
7. Miss. Priyadarshini Munis, Zool. *P. Munis*
8. Sni. Sandeep Kumar Patra. *CP*
9. Retd. Prof. L. D. Panda,
Ex. Principal, G. B. Member.
10. Dr. Benudhar Senapati, Social worker.
11. S. Maheswar Rout, Industrialist.
12. Dr. Pravat Kumar Padhi, Ho. D.
(Chemistry)
13. Dr. Pradeep Kumar Dash, HOD, Zool. *Del*
14. Miss Astha Mishra. *Astha*
Dept. of Zool, (Student representative)
15. Mr. Rabi Sanjib Nayak,
Dept. of Education, student representative

Minutes of meeting Dt. 1.11.23

- Confirmation of minutes from the previous IQAC Meeting.

• The minutes of the previous meeting held on 16.9.23 were read and confirmed.

- Planning for the upcoming external audit by the council of higher education.

Dr. Nandini Pattanaik Proposed to Prepare all the H.O.D.s for PPG Presentation of their activities of the department for the session 2022-23 which is necessary for upcoming external academic audit. It was observed that while several departments have shown significant improvement, there is a need for further training in data management & documentation.

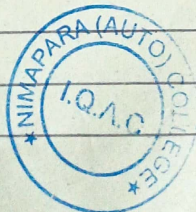
- The committee discussed various strategies including the review of different club activities, Inter disciplinary seminars and mentorship programmes. A detailed Plan will be developed by Dr. Pravat Kumar Padhi for enhancing students extra curricular activities, study tour & field visit programmes & presented in the next meeting.

- Smt. Swapnarani Mishra proposed the introduction of new courses of value added courses for each department.

- Sri Ambika Prasad Sarangi emphasized on the observation of National Education day, by proposing to conduct Poster presentation for the students.

- The IQAC co-ordinator provided an update on the submission of the AQAR (2022-23), emphasizing the need for thorough documentation and regular updates. The
- The committee decided to hold a special training session for the staff involved in submitting the AQAR specially for the Energy audit, Green Audit, Gender audit & Account Audit team.
- Any other matter with the permission of the chair.
- Dr. P.K. Padhi & Ex Principal Dr. L.D. Panda G.B. member raised to Plan for the Diamond Jubilee Celebration of the College.
- Dr. Pradeep Dash raised the issue of maintenance of infrastructure. It was decided that a maintenance audit will be conducted and necessary repairs will be prioritized.
- Miss Astha Mishra (Student representative) suggested the inclusion of student feedback sessions at the end of each semester. The suggestion was well-received and a pilot feedback session will be conducted in the current session.
- The meeting concluded with a vote of thanks to the chair and all members for their active participation and valuable contributions. The next IQAC meeting is scheduled for dt. 02.01.2024.

Danemain
Co-ordinator
IQAC.



Bijneru
1.11.23
Chairman
IQAC

NOTICE

Dt. 2. 1. 24

Sub → Notice for 3rd IQAC meeting.

All members of the Internal Quality Assurance Cell (IQAC) are hereby informed that the 3rd meeting of the IQAC for the Academic Session 2023-24 will be held as per the following details.

Date - 3rd January 2024

Time - 11 a.m.

Venue - IQAC Room, Nimaparai College, Nimaparai

D. Jeyaraj
Principal


Agenda.

Dt. 3. 1. 24.

1. Confirmation of minutes from the previous IQAC meeting.
2. Discussion on career counselling.
3. Discussion on national days of importance.
4. Conducting Annual departmental seminars by resource person.
5. Enhancing student engagement & conducting study tours.
6. Planning for summer internship.
7. Arranging yoga session for the students.
8. Any other matters with the permission of the chair.

Members Present

1. Prof. Puspita Rajguru, chairperson Poigeree
2. Dr. Nandini Peethairam, Coordinator Rattanah
3. Mrs. Suparnaani Mishra Dy. Coordinator Shruti
4. Sri Ambina Prasad Sarangi, Member
5. Ms. Silpina Maharana, Member Sripika Mahan
6. Ms. Prayadarini Muir, Member, Pillang
7. Mr. Sandeep Ku. Patra, Member Cm
8. Retd. Prof. L. D. Panda,
(Em. Principal, G.B. Member
9. Dr. Benukhar Senapati, Bendu
Social workers
10. S. Maheswar Rout, Industrialist
11. Dr. Prabhat Ku. Padhi, HOD, chemistry
12. Dr. Pradeep Ku. Dash HOD, Zoology @
13. Ms. Astha Mishra, Dept. Of Zoology mish
(Student representative)
14. Mr. Rabi Sanuam Nayak,
Dept. of Education, Student representative
- 15.

Minutes of meeting Dt. 3.1.24.

1. Confirmation of minutes from the Previous meeting.

The minutes of the Previous GAC meeting held on 11.11.23 were read and confirmed without any amendments.

2. Discussion on career counselling.

The Committee discussed the importance of career counselling for students. It was decided to organize career counselling sessions in collaboration with professional counsellors to guide students on various career opportunities and pathways.

3. Discussion on national days of importance.

It was agreed that the college will observe and celebrate important national days such as Independence day, National voters day, National Science day etc. Various activities including speeches, cultural programs and seminars will be organised to commemorate these.

4. Conducting annual departmental seminars by resource persons.

Each department will be responsible for organizing at least one seminar annually. Resource persons and experts from various fields will be invited to share their knowledge and expertise with the students and staff.

5. Enhancing student engagement and conducting study tours.

The committee emphasized the need to enhance student engagement through various activities. It was decided to organize study tours to significant historical and educational sites to provide practical learning experiences.

6. Planning for Summer Internship - A plan was made to arrange summer internships for students in collaboration with industries and organizations. These internships will provide students with hands on experience and exposure to the professional environment.

7. Arranging Yoga sessions for the students.
To promote physical and mental well-being the committee decided to arrange regular yoga sessions for students. These sessions will be conducted by certified yoga instructors.

8. Any other matters with the permission of the chair.

No additional matters were discussed.

The meeting concluded with a vote of thanks to the chair.

Co-ordinator
Ratanajit AUTO COLLEGE
P. A. C.

Chairman
Bijay Kumar
P. A. C.

Members Present.

Sri Ambika Prasad Sarangi
Smt. Swapnarani Mishra.

Miss Silpika Maharana

Miss Priyadarshini Muni

Sri. Sandeep Kumar Patra.

Miss Astha Mishra (S.R.)

Rubishankar Nayak (S.R.)

Chairman, IQAC.

Smt.

Silpika Maharana

Astha

NOTICE

3.3.24.

All members of Internal quality Assurance cell (IQAC) are hereby informed that the 4th meeting of the IQAC for the academic Session 2023-24 will be held as per the following details.

Date — 4.3.24

Time — 11.30 a.m

Venue — IQAC Room, Nimapara (Auto) College, Nimapara

Bhawanish
IQAC coordinator



Principal.
3.3.24



Agenda:

Dt: 4.3.24

1. Confirmation of minutes from the previous meeting.
2. Discussion on departmental Annual seminars.
3. Discussion on Annual reports of different cells.
4. Discussion on Annual reports of different club activities.
5. Invitation of MRP from students and faculties to provide seed money.

Minutes of meeting.

Dt: 4.3.24

1. Confirmation of minutes from the previous meeting.

• The minutes of the previous meeting were reviewed and confirmed without any amendments.

2. Discussion on Departmental Annual Seminar
 - Each department presented their plans for the annual seminars.

- Emphasis was placed on ensuring a diverse range of topics & speakers.
- It was suggested to include interactive sessions to engage students more effectively.

3. Discussion on Annual Reports of Disbursement Cells.

- The disbursement cells presented their annual reports.
- The financial status and expenditure were discussed in detail.

• Recommendation

4. Discussion on Annual Reports of different club Activities.

- Various clubs presented their annual reports highlighting their activities and achievements.

• The music club, dance club, sports club, seminar club, socio-cultural club, yoga club, poetry club's & literary events, including all the competitions were, particularly noted.

- Suggestions were made for increasing student participation in club activities.

• Invitation of MAP from students and faculty to provide seed money.

- A proposal was made to invite minor research projects from both students & faculty.

• The meeting concluded with a consensus on all discussed points.

The meeting was adjourned after vote of thanks.

DRAC, Coordinator.

DRAC, Chairman

Members Present

1. Prof. Puspita Raiguru, chairperson.
 2. Dr. Nandini Pattanaik, Co. coordinator
 3. Smt. Swapnarani Mishra, Dy. coordinator.
 4. Smt. Ambika Puresad Sarangi, member
 5. Miss Silpika Maharana, member
 6. Miss Priyadarshini Muni, member
 7. Sri Sandeep Ku Patra, member
 8. Retd. Prof. L. D. Panda, G.B member
 9. Dr. Bencudhar Senapati, Social worker
 10. S. Maheswar Rout, Industrialist
 11. Dr. Pravat Ku. Padhi, HOD, Chemistry
 12. Dr. Pradeep Kumar Dash, HOD, Zoology
 13. Miss Astha Mishra (Zool)
 14. Mr. Rabishankar Student representative
 15. Nayak (Edn) Student representative.
- D. Raiguru
Smt. Ambika
Silpika Maharana
P. Muni
C. S.
Bencudhar
Astha Mishra

NOTICE

Dt - 10.3.24.

All students are hereby informed that a Students Awareness Programme on Future Skills / Nasscom, will be held on 13th March 2024 in the college gallery. The program aims to provide insights into the latest skills and industry requirements as part of the govt. initiative to promote skill development.

Principal.



NOTICE Dt. 2.4.24

All members of Internal Quality Assurance cell (IQAC) are hereby informed that the 5th meeting of IQAC for the academic session 2023-24 will be held as per the following details. Dt. 3.4.24, Time - 11.30 a.m, Venue - IQAC Room.

Ramanath
IQAC, co-ordinator

Signature
Dt. 2.4.24
Principal.

Agenda

1. Discussion regarding observation of fire safety week.
2. Submission of field visit & study tour reports of different departments to IQAC.
3. Discussion regarding submission of AQAR 22-23.
4. Review of Add on Course Programmes of all departments.

Minutes of meeting. Dt. 3.4.24.

Discussed the various activities and events to be organised during fire safety week.

- Emphasized the importance of active participation from all departments.
- All departments are required to submit their field study & study tour reports to the IQAC cell.
- Reports should include detailed observations & learning outcomes.
- Discussed the progress and preparation for the submission of the (AQAR) for the academic yr. 22-23.
- Ensured that all necessary data and documentation are being compiled for timely submission.
- Reviewed the current add-on course programmes offered by different departments.
- Discussed potential interventions and new courses that could be introduced to enhance the curriculum.

Ramanath
IQAC, co-ordinator.

Signature
Dt. 3.4.24
IQAC, chairman

Members Present.

1. Prof. Puspita Rajguree, chairperson. Rajguree
2. Dr. Nandini Pattanaik, co, coordinator Pattanaik
3. Smt. Swapnarani Mishra, Dy. coordinator. S. Mishra
4. Smt. Ambika Prasad Sarangi, member A. Sarangi
5. Miss. Silpika Maharana, member S. Maharana
6. Miss. Priyadarshini Muni, member P. Muni
7. Sri Sandeep Kumar Patra, member S. Patra
8. Retd. Prof. L. D. Panda, G.B. member L. D. Panda
9. Dr. Benudhar Senapati, Social worker B. Senapati
10. S. Maheswar Rout, Industrialist S. Rout
11. Dr. Pravat Ku. Padhi, HOD, Chemistry P. Padhi
12. Dr. Pradeep Ku. Dash, HOD. Zool. P. Dash
13. Miss. Astha Mishra, Dept. of Zool. A. Mishra
14. Miss. Rishi Shankar Nayak, std. representative R. Nayak

Report.

Dt. 26.4.24.

Our college recently organized a significant meeting focussed on the free and fair exercise of voting rights. During the event, the HOD of the political sc. department emphasized the crucial importance of voting. Our Principal also delivered an inspiring speech, encouraging everyone to exercise their right to vote responsibly. The meeting concluded with all attendees taking a pledge to commit to the free and fair exercise of their voting right.

GAAC, co-ordinator.

GAAC, chairman

NOTICE Dt. 30.4.24.

All members of GAAC are hereby informed that the 6th meeting of GAAC for the academic session 2023-24, Time - 11.30 a.m. Venue - GAAC room.

Principal
26/04/24
Principal (Auto)

Agenda. Dt. 2.5.24.

1. Discussion regarding Summer internship.
2. Online doubt clearing class. is on discussion.
3. Online classes of Add-on course & value added course.
4. observation of days in the summer vacation.
5. ~~Online~~ Audit report, tender report etc. and

②

Minutes of meeting. Dt. 2.5.24.

1. Discussion on Summer internship.
 - Detailed discussion about the upcoming Summer internship program.

• Focus on identifying suitable internship opportunities for students.

2. Online doubt clearing classes:

→ Introduction and implementation of online doubt clearing classes for students during the internship period.

→ Schedule and platform for these classes were discussed.

3. Online classes of Add-on courses & Value-added courses.

→ Proposal for conducting online classes for various add-on courses and value added learning during the summer.

4. Observation of days in the summer vacation.

→ It was decided that the national days importance will be observed in the college even in the summer vacation.

Dr. Anand Kumar
JGTC, Co-ordinator

Members present

1. Swapnarani Mishra.

2. Dipika Mahaveera.

3. Priyadarshini Muni

4. Sandeep Kumar Puri

5.

6.

7.

Dr. Anand Kumar
JGTC, Chairman