



INTERNAL QUALITY ASSURANCE CELL(IQAC) NIMAPARA AUTONOMOUS COLLEGE, NIMAPARA.

Ref:01/ NAC/IQAC/2025.

Date:25.07.2025

To

All the members of IQAC,
Nimapara Autonomous College, Nimapara.

Sir/Madam,

Sub: Nimapara Autonomous College, first general body meeting of IQAC for the session 2025-26 at 10.30am on date 28.07.2025, Monday.

We cordially invite you to attend Internal Quality Assurance Cell(IQAC) meeting of Nimapara Autonomous College, Nimapara being convened at 10.30am on date 28.07.2025, Monday **Venue:** IQAC Cell, Nimapara Autonomous College.

IQAC MEMBERS. 2024-25 & OTHERS.

1. Smt. Amita Mahanayak, Principal & Chairman IQAC. *ms*
2. Dr. Nandini Pattnaik, Coordinator.. *ms*
3. Smt. Swapnarani .Mishra, Edn, Dy. Coordinator. *Swapna*
4. Miss. Silpika Moharana, Member, Dept. of Economics
5. Miss. Priyadarshini Muni, Member, Dept. of Zoology. *P. Muni*
6. Mr. Susant Jena, Member, Dept. of Odia. *26/7/25*
7. Rtd. Prof. L.D Panda, Ex-Principal ,GB Member.
8. Dr. Benudhar Senapati, Social Worker.
9. Sj. Maheswar Rout, Industrialist.
10. Dr. Pradeep Kumar Dash, HOD, Zoology, Senior Faculty Member. *26/7*
11. Dr. Rabindranath Padhi, Reader-in-Botany, Senior Faculty Member. *26/7*
12. Miss. Sonali Pradhan, Dept. Education BA-23-043, Ph:6371052903
, Student's Representative
13. Mr. Prabhas Kumar Bastia, Dept. of Zoology, BS(B)-23-543, Ph: 8260481652, Student's Representative *Prabhas Kumar Bastia*
14. *Narayan* Mr. G. R. Sahoo, HC. Nimapara Autonomous College. *25.7.25*

Narayan
25.7.25
IQAC COORDINATOR



AD
25/7/25
CHAIRMAN, IQAC
Principal

Nimapara Autonomous College
Nimapara



**INTERNAL QUALITY ASSURANCE CELL(IQAC)
NIMAPARA AUTONOMOUS COLLEGE, NIMAPARA.**

1st General Body Meeting , Session: 2025-26

Agenda

1. Welcome address & Guest introduction by Coordinator , IQAC.
2. Principal's Address.
3. ~~Annual~~ ^{STD} report presentation by Dy. Coordinator.
4. IQAC action plan for academic year 2025-26.
5. Analysis of feedback and action taken report of 2024-25 by Miss. P. Muni.
6. Issues for discussion:
 - i. Fixation of IQAC Calendar for 2025-26.
 - ii. Constitution of an IQAC –NAAC coordination committee for NAAC 3rd cycle of Accreditation.
 - iii. AQAR preparation for academic year 2024-25.
 - iv. Audit team formation & conduct Audit for 2024-25.
 - v. Appointment of a coordinator for Skill centre.
 - vi. Miscellaneous issues on permission of Chairman.
7. Vote of thanks by Mr. Susant Jena.

N. Jena
25.7.25
IQAC COORDINATOR



A. H. Jena
CHAIRMAN, IQAC

PRINCIPAL
Nimapara Autonomous College
Nimapara

NIMAPARA AUTONOMOUS COLLEGE, NIMAPARA.

IQAC ACTION PLAN 2025-26

- Constitution of an IQAC –NAAC coordination committee for NAAC 3rd cycle of Accreditation.
- Formation of an IQAC calendar for its activities.
- Development of question bank, PPT bank and video tutorials by each department and publish in departmental profile in website.
- Conduct one PTM meeting, two mentor –mentee meetings each semester and publish two proceedings in website with action taken report.
- Conduct one alumni meet per year by each department and publish report in website.
- Ensuring internet connectivity in all classrooms for ICT mode of teaching.
- Conduct workshops on research methodology, entrepreneurship.
- Promote extension activities. Each department must conduct at least one extension activity per year.
- Encourage faculty exchange, student exchange and internship programs.
- Encourage faculty members for Ph.D. registration, publication of research papers, attending conferences and seminars.
- Provision of seed money for conduct of minor research project by faculty members.
- Initiative to be taken for INFLIBNET connection.
- Organize gender equality, anti ragging, anti sexual harassment, anti drug use, cyber security programs in the institution.

Ratananik .
29.7.2025
(Coordinator, IQAC)

7/8
29.7.25

29/7/2025
29.7.25

29.7.25

Pratiksha Kumar Bhatta.
29/07/25

Prityaferimillun
29.07.25

Anjali Mahanayak
29/7/2025

29/7/25

Sonal Pradhan
29.07.25

NIMAPARA AUTONOMOUS COLLEGE, NIMAPARA, PURI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

FEEDBACK ANALYSIS REPORT OF THE SESSION 2024-25

Dt: 22.07.2025

Feedback format was prepared through Google form and shared with students, parents and alumni for their opinions. After the collection of feedback data, it was analyzed by the members of IQAC and following report was made accordingly.

Analysis Report:

1. Demand for more number of classrooms.
2. Recruitment of new teachers to meet the student expectation.
3. Changes in teaching methodology to make it more students friendly.
4. Improvement of Science Laboratories.
5. Library Enhancement
6. Electric backup.

Action taken report:

1. 13 nos. of new classrooms were constructed (Bhargavi Block and Prachi Block)
2. 15 nos. of new faculty members were appointed against different subjects. Guest faculties are appointed as per the departmental needs.
3. 24 nos. of white Board and 10 nos. of digital smart board has been installed to enhance the teaching methodology.
4. New laboratory instruments have been purchased and installed under OHEPEE fund for Science Stream.
5. Library automation work is in progress. A new student reading room has been constructed at first floor of Library Building.
6. Inverter and Battery has been provided at the Classrooms of Bhargavi Block, Prachi Block and Gallery for smooth activities.

Feedback Analysis Team

1. Dr. Nandini Pattanaik
2. Mrs. Swapna Rani Mishra
3. Ms. Priyadarsini Muni
4. Mr. Susanta Jena

Nandanain
Swamini
P. Muni
Susanta Jena



22/07/25
PRINCIPAL
Principal
Nimapara Autonomous College
Nimapara

NIMAPARA AUTONOMOUS COLLEGE, NIMAPARA

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of 1st General Body meeting, Session: 2025-26

Date: 29.07.2025

1st General Body meeting of IQAC , Nimapara Autonomous College was held on 29th July 2025 at 10.30am in the Principal's chamber. The minutes of the meeting are as follows:

1. Welcome address and Guest introduction was done by IQAC Coordinator Dr. Nandini Pattanaik.
2. Meeting was presided by Principal, Mrs. Amita Mahanayak.
3. Action taken report on action plan of 2024-25 was presented by Dy. Coordinator Mrs. Swapna Rani Mishra.
4. Action Plan of Academic Year 2025-26 was discussed as follows:

A. Discussions regarding IQAC: It was advised :

- Formation of a NAAC coordination committee with few internal members & one or two external members.
- To take necessary steps for continuous updation of IQAC activities in the Website.
- To increase the number of IQAC members as per the recommendations of OSHEC.
- To arrange Faculty Development programme (FDP), minimum two per session.
- To arrange Student Development programme (SDP), (minimum-2) per session.
- To arrange Gender sensitization program.
- To arrange Legal awareness programme.
- To arrange Cyber Security programme.
- To arrange Career Counselling and Placement drive.
- To arrange Seminar arrangement on Research Methodology.
- To arrange Inter Disciplinary seminars.

B. Discussions regarding Departments: It was advised to arrange

- One industry visit/ study tour / internship per year by each department.
- One outreach programme / extension activity per year by each department.
- PTM meeting one per semester per year by each department .
- Mentor-Mentee meeting two per semester per year by each department.
- Alumni meeting at least one per year by each department .
- Students' participation in competitions and their performance list per year by each department .
- List of Best Graduates per year by each department .
- Students' progression (Higher studies, Job, Entrepreneurship) per year by each department .
- Record of all seminars (Student seminar & Departmental seminar) welcome & farewell.
- Scholarship data year wise.
- Seminar presentation by final year students is compulsory one per each semester.

5. Feedback analysis and action taken report was presented by Miss. Priyadarsini Muni and the Feedback team made following suggestions to IQAC:

- Regular cleaning and maintenance of classrooms and Lavatories.
- To take necessary steps to modify Science Laboratories.
- To Complete Library construction, work as soon as possible.
- To promote research activities within students.
- To release contingency towards Laboratory Chemicals at need.

6. Vote of Thanks was Given by Mr. Susant Jena.

Natanaik
29.7.25
CO-ORDINATOR
IQAC



29.7.25
PRINCIPAL

Members Present.

1. Smt. Amila Mahanayak, Principal & Chairman IQAC Amila Mahanayak
2. Dr. Nandini Pattanaik, co-ordinator
3. Smt. Swapnarani Mishra, Dy. Coordinator. Semishra, 29.7.25
4. Miss. Silpika Mahamona, Member, Dept. of Economics.
5. Miss. Priyadarsini Muni, Dept. of Zoology P. Muni 29.07.25
6. Mr. Susant Tena, Dept. of Odia 29.7.25
7. Retd. Prof. L. D. Panda, ex-principal, G.B. member 29.7.25
8. Dr. Benudhar Senapati, Social worker 29.7.25
9. S. Maheswar Rout, Industrialist.
10. Dr. Pradeep Dash, HOD, Zoology, Senior faculty member 29.7.25
11. Dr. Rabindranath Padhi, Reader in Botany, Senior faculty member 29.7.25
12. Miss. Sonali Pradhan, Student Representative
Dept. of Education Sonali pradhan
13. Mr. Pradeep K. Bastia, Dept. of Zoology Praveen Kumar Basti
Student Representative.
14. Mr. Gyanadhar Sahoo, H.C. 29.7.25

